

**MINUTES OF THE MEETING
OF THE FACULTY SENATE**

SEPTEMBER 10, 2014

PRESENT: Berlin Ray, Boboc, W. Bowen, Delatte, Delgado, Duffy, Ekelman, Elkins, Engelking, Fodor, Galletta, Goodell, Gross, Hampton, R. Henry, Hoffman, Holland, D. Jackson, Kalafatis, Karem, Kosteas, Krebs, Lazarus, Little, Liu, Lupton, Majette, Margolius, Marino, May, Mazumder, Nawalaniec, Niederriter, Robichaud, Shukla, Spicer, N. Sridhar, Storroud-Barnes, Talu, Visocky-O’Grady, W. Wang, Wolf, Zingale.

R. Berkman, Dumski, Jadallah, LeVine, Mageean, McHenry, Sadlek, Sawicki, G. Thornton, Zachariah.

ABSENT: Dixit, Dobeck, Gorla, Inniss, S. Kaufman, Lehfeldt, K. O’Neill, Rashidi.

Artbauer, Boise, M. Bond, C. Brown, J. Ford, Halasah, E. Hill, Karlsson, Kubovcik, Lock, Mazzola, Novy, Parry, D. Ramos, Spademan, Triplett, B. White, J. Zhu.

Faculty Senate President Joanne Goodell called the meeting to order at 3:05 P.M.

I. Approval of the Agenda for the Meeting of September 10, 2014

Senate President Joanne Goodell announced that she needs to request some minor modifications to the Agenda. She noted that the presenter for Item X. University Faculty Affairs Committee, Professor Jeff Karem, will be presenting not as UFAC chair, but as the AAUP Chief Bargaining Officer about the negotiations, not about the Workload Policy listed on the Agenda. She noted that this was a miss communication. In addition, Item XI. Advancement – Alumni Records and Solicitations, unfortunately has to be postponed until the next Senate meeting due to other commitments of the Advancement Office but they will be very pleased to be here at the next Senate meeting on October 15, 2014. Dr. Goodell then noted that Item XII. Policy Changes, should have stated “Policy Changes in the Summer” and she will be leading that discussion. She added that Rachael King, Chief Compliance Officer, is at Senate today to answer questions.

Senate President Goodell then asked for a motion to approve the Agenda for today's meeting. Senator James Marino moved and Senator Barbara Hoffman seconded the motion. Dr. Goodell then asked Senators to vote. The motion to approve the Agenda as amended for today's meeting was approved unanimously by voice vote.

II. Approval of the Minutes of the Meeting of November 6, 2013

Dr. Goodell stated that the next item is approval of the Minutes of the meeting of November 6, 2013. She noted that the Minutes were sent out yesterday via email to everyone. She added that we have had a rather busy year and it has been difficult to get the Minutes up to date but we do like to keep them posted on the Senate web site and she asked Senators to please make sure they read them. Dr. Goodell then asked if there were any amendments to the November 6, 2013 Minutes. There being no amendments, Dr. Goodell asked for a motion to approve the Minutes. Senator Barbara Hoffman moved and Senator Jeff Karem seconded the motion and the Minutes of November 6, 2013 were then approved unanimously by voice vote.

III. Announcement of Coming Faculty-wide Election

Dr. Goodell announced the coming faculty-wide election for the Academic Misconduct Review Committee. Two representatives need to be elected and that is a faculty-wide election so those ballots will be coming to each individual faculty member through the internal mail process and they will be sent back to Violet who will tally the votes and that will be announced hopefully at the next Senate meeting.

IV. Report of the Faculty Senate President

Dr. Goodell stated that as everyone knows, this is the last report she will be giving as Senate President as today Senate will elect a new Senate President. Since her last meeting, there have been a few issues that she has dealt with; the most impacting being the posting of the Board of Trustees drafting of the Workload Policy in May after the end of the semester. She noted that Dr. Nigamanth Sridhar attended the U-Teach Annual Conference in Austin, Texas when they asked to participate in a telephone conference with Provost Mageean and Vice Provost Zhu about the contents of the new revised policy. Then on May 28, 2014, she met with a number of caucuses to discuss what they could do as a Senate and it was agreed that a Senate response was not possible given that the faculty are not on contract during the summer. Fortunately though, Provost Deirdre Mageean did send a message to all faculty regarding this issue and many faculty did send comments to the Policy Comment Forum that is now provided as part of the implementation of the Policy on Policies. Dr. Goodell stated that we do have an item later today to discuss the present Policies in the Summer so she will reserve any more comments until then. However, Dr. Goodell did say that as a result of the comments submitted mostly by faculty and discussions of Senate Officers with the administration and Board of Trustees members, the draft policy was not voted on at that time during the June meeting to the great relief of all faculty. There could hardly been a more tenuous

start to the bargaining process that is now under way and we will be looking forward to hearing from Professor Jeff Karem about how that is going later in this meeting.

Dr. Goodell reported that she also met with Dr. Nigamanth Sridhar, Senate Vice President, President Ronald Berkman and a number of others about possible changes to the graduation assembly that are needed to accommodate the increasing numbers of graduates, particularly doctoral candidates at the fall ceremony. She noted that there will be some changes implemented this year, but the details of those are not finalized so she is not going to report anything about that right now.

Dr. Goodell reported that she also met with IS&T and a large CSU caucus regarding the Electronic Curriculum Change Management System that was in place last year for the 4 to 3 conversion. Following the University Curriculum Committee recommendation made last year, she requested that the university adopt a commercial product that has universal management for everyone involved in these processes. Details are yet to be finalized on this as well but it certainly does fit well with the university's strategy to manage our data and to streamline processes when possible. She hopes Provost Mageean will give Senate an update on where this project is and how important it is later today.

Dr. Goodell noted that she also met with Provost Mageean and Ms. Clare Rahm about the closure of the Child Care Center after a discussion in the Steering Committee about the reasons for this closure. She stated that she was particularly interested to know what may disappear in other providers even though difficulties had been experienced with the previous one. She was told that an RFP was released to area providers. However none of the applications received were deemed suitable and so the Center is now closed. Meanwhile, the number of location changes that are occurring around the university and the demand for space on campus, will mean that the space previously occupied by the Child Care Center will likely be reallocated making it much harder to reinstate the Center in the future. Dr. Goodell went on to say that for those of us who are parents, any quality child care is a real bonus and a great benefit and she knows the faculty, staff and students who used the CSU Development Center very much appreciated that aspect of it. Dr. Goodell stated that it is her hope that the administration can attempt to reinstitute a Child Care Center again with a modified mission and operating procedures.

Dr. Goodell reported that a similar problem with after school care is of concern to those of us with children in the Campus International School. There are more than fifty children and affiliates but this year for the first time the program has a waiting list. She has had some discussions with a few CSU and CIS parents and they formed a parent liaison group. She mentioned to Senators that if they know any CIS parent at CSU, please have them contact her and she will add them to the parent liaison group.

Dr. Goodell stated that as many know, no approvals have been given this year for hiring full-time tenure track faculty for next year to her knowledge. This is a great concern to us all and she hopes that Provost Mageean can give Senate an update on the

effort for future hiring. We all know that the ranks of traditional tenure track faculty are much depleted from ten years ago and there are fewer and fewer of us willing or able to take on major service roles. But there are more non-traditional full-time faculty stepping up to take these roles. Our new chair of the Admission and Standards Committee is one such faculty member Dr. Jordin Yin, from the Urban College. Dr. Yin has been an active member of the IMS Committee for a number of years and since that definition of faculty includes College Lecturers, and the committee membership rules are based on faculty status, not mentioning the bargaining unit, Dr. Yin is confirmed as our chair of the Admissions and Standards Committee. She thanked Dr. Yin profusely for his willingness to serve the university. She wishes him good luck and a quiet chairmanship.

Finally, Dr. Goodell talked about her past three years as the Faculty Senate President. These have been among the busiest and most rewarding of her academic career. She was fortunate to have excellent support from Violet Lunder, the Senate Secretary and Administrative Coordinator, excellent officers in Secretary Heidi Meier and Stephen Duffy, the Vice Presidents in Sheldon Gelman and Nigamanth Sridhar and hard-working chairs of the major committees – John Jeziorowski and Bill Kosteads of University Curriculum Committee, Dan Simon and Jim Marino of Admissions and Standards, Connie Hollinger and Jeff Karem of University Faculty Affairs Committee, Stephen Duffy and Andy Resnick of Budget and Finance and of course all of the Senate caucus members and their representatives to Steering for support and sometimes dissent which is needed to enable both sides of issues to be represented. She has also had the pleasure of meeting one-on-one with Provost Deirdre Mageean this last year. She is truly appreciative for their seemingly endless capacity to juggle the many items on their plate. Dr. Goodell said that she thinks everyone will agree that she has been able up to speed very quickly and has made a big impact on CSU already. She said she knows that she is always willing to listen and act on issues when necessary. Finally, Dr. Goodell thanked President Ronald Berkman who has graciously made time to meet with her every month along with Provost Deirdre Mageean to discuss the issues that have been brought to Senate each month. President Berkman, along with the chairman of the Board of Trustees, Mr. Rawson have afforded her the opportunity to make the case with the faculty while on occasion with not seeing eye to eye, they have still continued to listen and are willing to discuss our mutual interests.

In closing, Dr. Goodell said, “Now that I am on sabbatical, even though my friends and colleagues keep telling me to get out of here every time I see them on campus, I am not planning to drop off of the face of the earth any time soon. Being a faculty member is a great life and getting involved with the Senate has made it even better for me. I encourage you to continue and increase your involvement even if it seems like you cannot fit one more thing in. I did, and it was worth it. Thank you.”

An enthusiastic round of applause ensued.

Dr. Goodell noted that now we will have elections. She asked Dr. Stephen Duffy, the Senate Secretary at the moment, to handle the elections.

V. Elections

Dr. Stephen Duffy said that he would speak for the Nominating Committee unless either one of his two colleagues of the Committee wants to stand here in his stead.

A. Senate Nominating Committee – Election of Faculty Senate President and Secretary

Dr. Duffy stated that there are two ways to become a nominee for the Senate Officer positions – one is to volunteer and we have volunteers this year. Once that happens, the Nominating Committee becomes very non-proactive in searching for candidates. The Nominating Committees in years past have only been proactive when we can't find candidates. We have two volunteers, one for each Senate Officer position. The only other way Senate can entertain someone as a nominee for a Senate Officer position is by a Nominating Petition. There is a calendar date that petitions have to be in by and Violet is always on top of things and dutifully informed the committee that no petitions were received this year. This year we have one candidate for Senate President and one candidate for Senate Secretary. Dr. Duffy reported that the candidate for Senate President is our current Senate Vice President Nigamanth Sridhar (Electrical and Computer Engineering) so he will accept a motion to accept Nigamanth Sridhar's candidacy by acclamation. It was moved, seconded and approved to accept Dr. Nigamanth Sridhar as the new Senate President for a two-year term.

Dr. Duffy next reported that the candidate for Faculty Senate Secretary is Professor Debbie Jackson from Teacher Education, COEHS. Again, there being no other candidates for Faculty Senate Secretary, he said that he would entertain a motion for a vote by acclamation for Professor Jackson. It was then moved, seconded and approved to accept Dr. Debbie Jackson as Faculty Senate Secretary for a two-year term.

B. Election of Faculty Representative to the Minority Affairs Committee

Dr. Duffy then announced that we have a third election for one position on the Minority Affairs Committee. He noted that everyone should have in their Senate package a list of four faculty who volunteered for this position: Sailen Barik (BGES), Adrienne Gosselin (English), Jonathan Messemer (CASAL) and Meshack Owino (History). He noted that everyone should have a ballot and asked Senators to vote for one candidate.

Professor Adrienne Gosselin (English) was re-elected to a one-year term on the Minority Affairs Committee.

Dr. Goodell congratulated her esteemed colleagues, Dr. Sridhar and Dr. Jackson. She said that she thinks Dr. Sridhar will have a very interesting couple of years as she has had and she thanked him for his willingness to take on the role of Faculty Senate President. She noted that when she took it on three years ago, she had absolutely no idea what she was in for and she will thank her esteemed colleague and former friend, Dr.

Duffy for twisting her arm and getting her to do it but seriously, she really had a very amazing three years. She thanked Dr. Duffy for his support on that.

VI. Report of the President of the University

President Ronald Berkman welcomed everyone back to campus. He noted that as we start his sixth year as President and sixth assembly of the Faculty Senate and we also, of course started at an auspicious time for the university and we will begin next week a series of year-long celebrations to commemorate the fiftieth anniversary of the founding of Cleveland State University. Next week, and maybe Allie Dumski will talk about this in her report, the students will be doing a week of commemorative activities; we will have the Distinguished Alumni Awards dinner; we invited all past recipients of the Distinguished Alumni Award to attend this year. He said that he was told that there are almost 600 attendees at the DAA this year and, of course, every college will have an individual who will be designated as that college's distinguished alumni/alumna. It will take place in Wolstein Arena which is the only place that we can now house an event of that size. It will also be accompanied by the Homecoming Parade, a week of Homecoming activities, largely put together by the students and Student Affairs. We will have a block party; the City of Cleveland has allowed us to close down a significant piece of real estate on Euclid Avenue to kick off the celebration. He noted that this will only be the beginning of what he hopes will be an extraordinary year with an extraordinary set of visitors. Of course, we are going to have the TEDx event in October and he thanks Dean Mazzolla for all of his work in putting that together, he also understands that there are right now 600 attendees who will come to the TEDx event here at Cleveland State so it's a wonderful opportunity to for us to showcase the university.

President Berkman reported that we will also have another wonderful opportunity, a more quiet one, to showcase the university as an organization called the Cleveland Convention funded by the Cleveland Foundation which, every two years, assembles a group of one hundred specialists from around the country to come and look at programs in which the Cleveland Foundation has made a significant investment. He noted that this year, it's going to have a group led by the Stanford University College of Education, one hundred academics and practitioners from education around the country come and look at the Cleveland Plan, the progress of the Cleveland Plan and the Board asked us and we accepted the opportunity to have the event on campus. We will have one hundred visitors for two days; we will get to feature the Campus International School, we will get to feature the STEM High School, feature what we are doing collaboratively with the school system; and for faculty to get to participate in this really extraordinary non-public, non-media, totally private exploration of the educational reform process going on in Cleveland.

President Berkman said that he assumes the Sridhar/Jackson ticket scared everybody away by their campaign treasury since there were no opponents so fund-raising does pay off and he really wanted to congratulate them and thank them because this is more service than it is recognition so in advance, he wanted to thank them. He also wanted to thank, of course, Dr. Goodell who served three years and three Provosts

and again, thank Dr. Goodell for her service to Faculty Senate, to the faculty, to the students and the service to the university that she provided. He went on to say that it is long, hard, difficult work and she gave it one-hundred and fifty percent on every single occasion although she had to run out sometimes to pick up her child at CIS, who was left there without after school care or was sick, etc. Other than that, it was really an extraordinary commitment and he thanked Dr. Goodell very much.

Dr. Berkman reported that he spent the last two days in Columbus and he highly recommends it to everyone if they would like to go to a real reality show and he is going to give just the tip of the iceberg in terms of what's happening at the State level. He noted that on the one hand, he truly thinks from his six years here and from his previous ten years in Florida and his previous ten years in New York, that he has never seen higher education better positioned politically than higher education is positioned today in Ohio. Being positioned where we are, will be wonderful if there is any money to distribute. If there is no money to distribute, we will have to live on accolades and thanks and recognition. Whether there will be any money or not depends on a couple of factors and we say yesterday, all Presidents were in Columbus for two days. We got to meet with the likely new Speaker of the House; we got to meet with the Senate President and what we heard was the following in terms of the State budgetary situation: that there is a complex outstanding issue between the State of Ohio and the Federal Government involving tax and Medicaid. If Ohio comes out on the losing side of this issue – he thinks it involves whether in fact the State of Ohio can levy State taxes on services provided by Medicaid providers to Medicaid patients. He noted that they were told that if the State comes out on the losing side of this, Ohio, it will cost the State \$600 million next year. The only worse news is that California is the other major litigant here and it will cost them \$1.8 billion if they were to lose. The good news is that this is an election year and he doesn't know that anything is going to happen immediately.

Revenue Picture – President Berkman stated that the revenue picture is generally good and now quite as good as was projected but much better than it has been but the assumption concerning the revenue picture – and right now there seems to be about \$1 billion in excess revenue – the assumption that they hear right now is that there will be a move to use that billion dollars to provide tax relief in Ohio which will take that billion dollars off the table if that in fact is the case. He noted that the State could, conceivably we were told, begin, even though revenues are good, begin with a deficit. He said that this is the first quarter of at least a four quarter game and we also – speaking to Tim Long, he thinks we should do this at the next meeting, that the SSI consultation has been completed and been reported out; it is really important for everyone to hear, where the consultation came down on how the new formula will work in its entirety. We were getting bits and pieces and simulations, etc. of the SSI consultation provides a more definitive road map of how this is going to work. It would be enormously important through the Budget Committee and the entire Senate to hear something the next time about the SSI formula.

Budget – President Berkman said that the budget here is something he is going to let the Provost talk about and Tim Long talk about.

Enrollment – President Berkman said that as he mentioned, the last couple of years is going to be a somewhat more complex challenge. All in all, his sense is that given the environment, given lots of factors concerning the economy, concerning price, concerning the ongoing debate about the value of higher education, lots of factors that we held up relatively well. The headcount in total went down 2.45% from last year. The student credit hours went down a little bit more. The student credit hours went down about five percent from last year. So here are the important take-aways. There are about 125 fewer freshmen than there were last year. Again, all of the data is not in. The early intelligence is that no one gained on freshmen in Northeast Ohio since the arms war for freshmen is at a very high point at this juncture but we will see when the numbers come out. President Berkman noted that we also went down significantly in transfer students. So we are down about 109 transfer students from where we were last year. He noted that what saved the day interestingly, and he wouldn't have predicted, and credit here goes to Dr. Zhu and colleagues in Admissions, is that the number of new entering graduate students rose by 8.28% and the student credit hours rose by 7.95%. That is probably the most robust increase in new graduate students that he remembers in the five years he has been here. Unfortunately, that was upset by a significant loss in returning graduate students. So, when you look at the returning number of graduate students, the returning number of graduate students went down in student credit hours in 8.37%. So in the returning graduate number, the loss was offset by the gain in new graduate students and really helped the overall enrollment picture.

President Berkman reported that we have a Strategic Enrollment Committee that's going to be putting together an enrollment plan; it's going to be presenting that plan to the Board of Trustees; it's chaired by Dean Boise from the Law School. He believes that there are three faculty representatives from the Faculty Senate on the committee. It is really about how, not next year, but how in the next five years we face first the challenge of the State that is next to first in terms of the percentage loss of high school graduates. Ohio has the 49th largest percentage loss of high school graduates in the United States. So the poll is going down and the competition is going up. He noted that this is among a number of factors that he has this group to look at. His hope is that by November or December we will have a set of recommendations because the recommendations that need to be put into effect quickly.

President Berkman talked about what he feels most proud of at this point in this semester and that is new faculty hires. We hired sixty-three new faculty members last year. Of those sixty-three new faculty new faculty members, thirty-nine of those faculty members are tenure-track and three of them came in with tenured appointments. He stated that two-thirds, and he really thinks this is just a credit to the academic reputation of the university; two-thirds of those tenured and tenure-track faculty got their PhDs at AAU institutions. That to him is the point of greatest pride and greatest satisfaction going forward and he made special recognition for everyone who served on a search committee – to the Deans, to the Chairs, to the Associate Deans who worked to produce really this incredible result. He noted that it was just to be at the new faculty reception, virtually every faculty member was there, but to be at the new faculty reception where the

Deans introduce their new faculty was really just a wonderfully inspiring experience. We have an amazing group of new colleagues. Again, he thanks the Faculty Senate because they are the faculty and their colleagues who served on the committee to do this and the Deans and the Chairs and the Provost's Office who brought it to conclusion.

Finally, President Berkman talked about the Campus International School which Professor Goodell mentioned earlier. Everyone may have read or heard that there is a plan to build a K-8 Campus International School on the Cleveland State University campus. He has always felt that remarkable things that are going on inside that building, and for those who may have missed it, they did receive their accreditation as a K-12 Ivy School; these are not easy holes to overcome to get that accreditation. The building will be built including operation and everything will be built entirely by the Cleveland Municipal School District. So the university will put nothing into the construction, the maintenance, the equipment, the technology inside the building. It will be all CMSD. The one caveat about whether this will or will not get done, and he asked everyone to take this home to their friends, their neighbors, their students, etc., is that there is a referendum in November which allows the CMSD to continue to spend dollars that have already been allocated to a previous bond issue. So the dollars are there. They are not asking for any new dollars but the way the covenant is reading, if they haven't spent all of the money, they need to go back to the voters and ask the voters permission to continue so spend down. If they don't give voters permission to spend down, the remaining amount in the bond, and it is a significant amount, it will all be returned to the State and go to other school districts. It is truly a zero sum gain. If that occurs, we will not have a school on the Cleveland State University campus. So, all of this is dependent on the passing of the levy and it's going to be a difficult campaign. We have levy fatigue in the City and in the County. And, people do not clearly understand that this is not a tax, this is not a levy, this is an extension of an authority to continue to spend money that's already appropriated and that we, as a community, will lose the money if we don't get that authority. President Berkman noted that if we want more information, we will put on the web site the link to all of the information related to the issue and it's his sincere hope that we will prevail and not only us prevail, but there are twelve schools that are on the master plan that will not get built or not get rebuilt if the initiative is not passed.

VII. Report of the Provost and Chief Academic Officer

Provost Deirdre Mageean wanted to preface her remarks by thanking Dr. Goodell for the strong partnership and collegiality that she has displayed along with her Faculty Senate colleagues this year. She noted that she could say that she was dropped into a number of big items rather quickly and there was not much of a learning curve and she appreciates all of the help afforded her and their tolerance and patience while she got up to speed about a lot of things. She is sorry that they did not get more than one year together. She thanked Dr. Goodell for reminding her about the attrition rates of the Provost's establishment. She noted that in an academic tradition like this, we normally present the Senate President formally with a pen and she has to say they were supposed to have a special one for Dr. Goodell from the Bookstore, but it didn't get here so she symbolically gave Dr. Goodell a parker pen and then took it back. She added, "After all,

isn't that what the Provosts do? They take it all back again." Provost Mageean said that it will be forthcoming; like a check, the pen is in the mail.

Provost Mageean mentioned a number of important items that some may have information on but if not she will fill in some gaps.

The Honors College – Provost Mageean stated that some people may have heard that thanks to a very generous donation by the Mandel Foundation, \$3.6 million, we will be able to transition our existing Honors Program into an Honors College. This is something, by the way, that the Honors Council and the faculty who teach within the Honors Program have discussed for some time and is very welcome to all of them. In fact, they along with she are sending supporting documents through the appropriate committees and the Senate to have the full endorsement of the Faculty Senate on this change from a Program to a College and to pay for this College. A number of advantages follow the creation of a college beyond the generous donation which will create an Endowment not only for the Dean of the Honors College but also additional scholarships. The Honors College now places on an equal footing with other academic colleges on campus which means they are also fully represented on the Provost's Council, etc. on the line reporting directly to her. It strengthens the university's ability to enroll very high achieving students and she very much believes that they will continue, what is a good tradition here, of not only taking the first year's but allowing people a little later to move into the Honors College. She noted that it will also continue to be an attractive opportunity for external gift giving. She stated that some Senators are aware already, if they are walking past the Main Classroom, of some renovations that have already occurred. There will be physical moves. The space currently occupied by the International Office will be the one occupied by the new Honors College. It will be renovated and some changes in the layout made there and, in addition, the classroom on your left as you come in, will be used by the Honors College and some time periods of the others will be used by the Honors College, the rest of the time being allocated by Conference Services. Provost Mageean said that the monies for that interior and exterior renovation, will be money from the Mandel Foundation but it will also be supplemented by money from the University accounts to meet the full figure of all of the exterior and interior renovations. The money to be used to finance that from our side will be taken from reserves but not from the existing operating budget.

Provost Mageean stated that some may have also noticed that she has appointed an Interim Director of the Honors Program. We were very fortunate that Dr. Elizabeth Lehfeldt, chair of History, has agreed to do that. She is eminently qualified to do that. She said that she wanted to publicly thank Dr. Peter Meiksins for his great service to the program; he was actually someone carrying two jobs last year and now he is settling down into one job and has become the Vice Provost for Academic Affairs. Dr. Lehfeldt will steer that transition; she has already hit the ground running and will steer that whole transition in this coming year. We will very shortly then begin a national search for the new Dean. Some may also notice that that Dean will also hold an Endowed Chair in the Humanities. This was at the request of the donor who has a special fondness and love for the Humanities. It will in no way color the intake of the student or the type of students

who are there. After all, under Dr. Peter Meiksins' directorship, it didn't turn into a College full of Social Scientists and Dr. Barbara Margolius' leadership didn't turn into a college full of Mathematicians. Actually, as it happens, the majority, some of them may regret that, but that's how it is. Actually the majority of our students at the moment in the Honors College and the students in the Scholars are STEM students. If anything, it may create a balance and, as we know, the term humanities is a broad term and she thinks we will welcome lots of applications. She thinks that having an Endowed Chair will also make it very attractive as a Deanship. So, that is the Honors College. Provost Mageean noted that she would be happy to take any questions later.

The 4 to 3 Conversion – Provost Mageean stated that for the 4 to 3 conversion, she wanted to thank all of the faculty who were working with her and the Senate leadership for a year to make sure that this happened and happened well and all of the advisors, with the central advisors in the colleges for all of their efforts in getting students to meet and sit down with them and plan their courses. She noted that actually, not only did we have a very high percentage of those students doing just that, but it actually had an impact on our returning students. Actually the numbers of returning students are up by 2.5% and her supposition is that that is largely as an effect of the much more intense advising and direction we were able to afford those students. She added that there are some lessons there and she knows many of the departments and colleges are taking a good hard look at their advising as she thinks we should because there are payoffs this time in the amount of care and attention. Now she knows that we don't want all to repeat exactly the same energy levels that we had expended this past year but it does speak a lot about advising. She knows the advising coalition will be looking at this as indeed have some colleges. So, again, her thanks for that.

Provost Mageean stated that she was asked a question at the last Steering Committee about what is the impact was on the 4 to 3 conversion on the credit hours people are taking. She noted that using the figures that we have on the fifteenth day of the semester, our census day, she can report that in fall of 2013 amongst our full-time students, fifteen was the median number of credit hours that people took. This year, it is fourteen credit hours. Amongst our part-time it was seven and it is now six with a slight difference with the mean. For our full-time it was 14.86 to 14.29 and with the part-time 7.03 to 6.82. For the full-time students, this has virtually no impact on our tuition because it is still all within the band. The one area where you do see an effect is the part-time students who pay by the credit hour. Associate Vice President Tim Long is present and he of course can explain more detail but in fact it seems that the 4 to 3 conversion on the whole has had very little effect on what we budgeted for in loss of credit hours and, if anything, increased the numbers of returning students. Provost Mageean thanked everybody for the extraordinary effort that allowed that to happen.

Provost Mageean reported that she was asked to speak about software and all of the different packages that are coming along and being introduced here and so she will tell everyone where we are. She knows that they haven't always had the best track record informing faculty of new software and what is coming down the pike. Adjustments need to be made – Starfish being one of those and a few others. She noted that here is the

package of packages that she is aware of. First of all, the evaluation of packages, the electronic one that students could use their I-Pads, tablets and phones – Blue – which we will give a green light to so she is not mixing her colors – so we give a green light to Blue and that is being beta tested this fall. The entire School of Nursing has signed up for it and then there are a number of other departments who have volunteered so that will be implemented this fall. Giving us good feedback and then all being well, we will move forward this spring with that implementation. Provost Mageean stated that we are also moving forward with Curriculog which is something that has the endorsement of the Faculty Senate. She noted that there was a demo a few weeks ago organized by IS&T for a small group. The feedback has been generally positive and the IS&T people are working with the architecture on some technical issues. After we have the answers to that, and the integration with our current system, there should be a formal proposal put forward and she will make sure that the Steering Committee and the Faculty Senate are fully aware of that.

Provost Mageean noted that in addition, in Academic Affairs, they are looking at two separate software packages, which would enhance our existing efforts in student success. We have reaped the positive benefits in intrusive advising amongst our freshmen population. But actually there is significant attrition in all universities, not just being the state amongst second and third and we need to address that. We also need to do a better job working with degree maps and other things that are recommended in the college completion plan to help steer our students in the right direction. We are particularly telling students what they can't do and the things that keep them out but not very good at channeling them into what they are and a lot of them end up in what you would call the "Squirrel." There are whole hosts of pre-nursing, pre-engineering, pre-music – a lot of them spending a lot of money while they are trying to figure out what they are doing. Provost Mageean stated that we need to do a better job of helping those student figuring it out so they get through in a timely manner in the degree that they want without running up a whole amount of debt and they can emerge successfully at the other end. She noted that these software packages they are looking at should help us in all of those areas. We are looking at ones that will supplement and compliment Starfish and at the same time it becomes onerous that we are all juggling with two or three screens simultaneously.

Provost Mageean stated that there is one other highpoint, a mobile app that would be on phones. She noted that she didn't know a lot about that. Provost Mageean said that that is the whole lot of software. She added that she will keep Faculty Senate constantly informed and keep Senate involved in the assessment of those packages.

Provost Mageean turned to faculty hiring. She noted that there was a big hiring of faculty last year. Thus far, we are holding back on the hiring of permanent faculty with some exceptions as being clear emergencies and real needs. We have also honored some searches from last year. As we work our way through this program prioritization, simultaneously with the Enrollment Task Force and figure out where our budget is going to be, it just seems wise not to permanently assign positions until we've got this figured out, otherwise, we will end up with our resources not necessarily in the growth areas and

then everybody is at a disadvantage. When people need visitors and lecturers, we shouldn't leave classrooms and spaces empty. The temporary money will be made available to people to do that. But, in terms of the allocation of the permanent resources, we need to take our time to make sure that is done properly. Provost Mageean added that she does hope that we can do this as soon as possible and we are all sort of pretty quickly trying to get these things done. She said that the good news at least is we are all aligned. It doesn't make sense to do any one of these things unless we are talking to the other parts of the hand. Her goal is to have that rather like – she can't remember if it was Carnegie or some other philanthropist who said that on his death bed he wanted his last check to bounce. She added that she sort of feels like that about faculty lines. She really must make sure that they are all allocated in the position.

Provost then talked about GenEd. She noted that everyone will hear a little bit more about that this afternoon. It is being the desire of both Faculty Senate leaders, herself and the President is trying to get someone in the position of oversight for that. She has been recruiting names for a faculty member who might want to take this on; it is not a full-time job but it would certainly be part-time with course release and stipends and some names have been suggested to her. She welcomes any other nominations, either self or from any faculty who might want to take on that role of helping them oversee and make sure they have coherent and properly functioning GenEd.

Finally, Provost Mageean thanked everybody very much for their time and said that she would be happy to answer their questions.

Senator William Bowen stated that he wanted to make sure – Provost Mageean had mentioned program prioritization – there are Faculty Senate procedures for altering programs. He wants Provost Mageean's assurance that these will all be followed when the time comes; there is not going to be any undue time pressures or anything like that. This will happen according to our standard procedures.

Provost Mageean responded that we have procedures for both merging programs, discontinuance of programs, etc., and they would certainly honor those. She added that we also often take a lot of time and so clearly they want to get those recommendations. She noted that she promised Faculty Senate in the spring that people would not come back to a different university so during the course of the summer they worked with the Deans trying to find between them – they were even still, in the light of our budget, working on that again the last few weeks. One of her goals with this was really to try to position this university for long-term sustainability to make sure we are positioned in a place where we are creating the right programs and degrees that will attract the students to continue to come into our doors. She noted that those winds have changed and kind of blew through with almost hurricane speed in some ways through the summer. So they will continue to work. She noted that she just finished all of their last conversations with Deans. She had the opportunity to speak with some faculty, like Engineering faculty, and the Science Chairs. Once she gives the Deans the latest information early next week, she has asked them to take that up to the faculty to begin discussions within their colleges.

Senator Andrew Gross asked Provost Mageean, “So in summary, your view and the President’s view is that the switch from a 4 to 3 format is a beneficial stat looking back or a neutral stat at worse?”

Provost Mageean responded that she knows that they budgeted for some loss of credit hours and obviously we did lose some credit hours and because there is a slight increase in our part-time population, maybe it is a little bit more than we thought but given that we are just in the first semester, obviously these things are behavioral and cultural adjustments, she thinks this really will play itself out over the next two to three years. She thinks it is more pause than many, many people thought or predicted it would be. Of course, all of those things are affected by other intervening variables like the economy, etc., but yes, she would think it has gone well and again, a lot of that is thanks to everyone.

Senate President Goodell said that we all missed that there is no question time on the Agenda. During the whole last year, we approved at Steering a change to the format of the Senate Agenda in which the question time for the Provost and the President would be saved until the end of the meeting so we are going to do that. She knows that we have had a couple of questions already but we really do need to get on with the rest of the business.

VIII. Report of the Student Government Association (Report No. 1, 2014-2015)

SGA President Allie Dumski remarked that she will annoy Senate for the next eight months about textbooks – just kidding. She noted that as always, she appreciates the opportunity to be able to talk to Senate today and update everyone on what Student Government is working on. Her Executive Board has decided to focus on fifty issues facing students and they range from textbooks and parking to the cost of internship credit and even their own Student Government meeting times. She noted that items are constantly being added to their list and they even are going to start to cross things off. Similar to last year, she plans to present an issue to Faculty Senate at each meeting for Senate to hear the student perspective and to see how Senate can help. SGA appreciates the support that they received from the faculty in the past and hope to continue to strengthen SGA’s and Senate’s relationship. That being said, Ms. Dumski invited Senators to one of the Student Government Senate meetings. She noted that they have changed their time and location to be more assessable to students and faculty and staff so they will be the first and third Friday of every month in the Student Center Ballroom, (SC 311 A&B) at 3:30 PM. They have adopted Faculty Senate’s setup so they are anxious to start with their new agenda and setup. Ms. Dumski stated that everyone is welcome to come and always, everyone is welcome to stop by the SGA Office in the Student Center located on the second floor.

Ms. Dumski noted that as President Berkman mentioned, they have a schedule of Home Coming events for next week but the one that faculty might be the most interested in is their time capsule even on Thursday, September 18, 2014 at Noon and that will be outside of the Student Center near the “Rock.” SGA will be burying a time capsule not to

be opened for another fifty years. So if anyone has an item no larger than a notebook, they are welcome to drop it off at the Student Government Office or come to the event and place it in the time capsule themselves. Ms. Dumski said that SGA is very excited to celebrate CSU's Fifty Anniversary and home coming again this year. She noted that since Senate has a big agenda today, she thanked Senate for its time and said that she looks forward to working with Faculty Senate again this year.

Senate President Goodell thanked SGA President Allie for her report.

Dr. Goodell noted that we next have the University Curriculum Committee and the new chair is Professor Fred Smith and stated that he will discuss two sets of items with Senate.

IX. University Curriculum Committee

A. Proposed M.Ed. Licensure Program Dormancies (Report No. 2, 2014-2015)

Dr. Fred Smith, chair of the University Curriculum Committee, reported that the first set of items listed on the Agenda and also listed in a memo in the Senate meeting packet are the Proposed Dormancies from the College of Education and Human Services for various licensure and degree programs. He noted that the reason for these proposed dormancies are listed on the memo and all college committees and Deans seem to have approved them. He then asked if there were any questions.

Dean Sajit Zachariah stated that most of these programs have low enrollments so they had to essentially take them off their list in line with the requirements of the programs.

- 1. Curriculum, Instruction, and Professional Development**
- 2. Ed.S. Counseling and Pupil Personnel**
- 3. Ed.S. Educational Administration**
- 4. Master's in Urban Secondary Teaching – Visual Arts**
- 5. Organizational Leadership**
- 6. P-6 Mathematics Specialist Licensure (Endorsement)**
- 7. Pupil Services Administration Licensure Program**

Hearing no questions, Dr. Goodell stated that we have a motion from the University Curriculum Committee to suspend the listed M.Ed. Licensure Programs. The motion was seconded. She then asked Senators to vote. The Proposed M.Ed. Licensure Program Dormancies was approved unanimously by voice vote.

B. For Informational Purposes Only (Report No. 3, 2014-2015)

Dr. Smith noted that the second set of items, which are for “Informational Purposes Only” are certain alterations to some courses and to a designation of a course as a WAC course.

- 1. SCI 311 – Conversion from PHY 301**
- 2. ESE 400 submitted for WAC designation**
- 3. ESC 704 converting from 4 to 3 credit hours**

There were no questions or comments on the three “For Informational Purposes Only” items and Faculty Senate received the informational items from the University Curriculum Committee.

Dr. Goodell reported that the next item on the Agenda is Dr. Jeff Karem who is going to put on his AAUP officer hat and give us an update on the contract negotiations.

X. AAUP (Report No. 4, 2014-2015)

Dr. Jeff Karem commented that he feels bad that he didn’t bring his Fedora, which is his appropriate union negotiator hat, although that is too old school.

Dr. Karem stated that he wanted to give a few updates here and he is pleased to say that in general he is providing good and optimistic news here. Just to catch everyone up to speed on where we are in negotiations, last spring the AAUP proposed to the administration a guide engaged in what’s called, “Collaborative Interspace Bargaining.” He noted that some people may have heard of this and if they have not, he will be brief about it. He stated that traditional bargaining involves exchange of proposals sometimes with lawyers it’s a more touchy adversarial process. Collaborative Interspace Bargaining is problem solving environment where you work with the free federal mediator identifying issues, create problem solving groups and focus groups to work on. It is a much more productive and more holistic approach to solving workplace issues. He added that the AAUP did this last time and completed their contract in record time. Dr. Karem said that they proposed this to move forward during the summer.

Dr. Karem reported that as everyone knows, the Board contemplated implementing a Workload Policy of their own design developed outside of negotiations during the summer although there was subsequent feedback time. As a result of this, the AAUP Bargaining Council voted to withdraw the offer of bargaining collaboratively because they viewed this as an adversarial act on the eve of negotiations and they prepared for traditional bargaining instead. In response to robust faculty reaction to this policy as well as advocacy by the CSU AAUP and other faculty readers, the administration postponed the June Board vote on the Workload Policy. Subsequently, however, the chief negotiator for the administrator, Jesse Drucker, Asst. Vice President and Chief Human Resources Officer, informed the administration was prepared to discuss workload if there was new collaborative negotiations. Dr. Karem reported that they met several times with the administrative team and received assurances about making a good faith negotiation attempt at workload and a personal letter from President Berkman to

that effect. He noted that the letter was distributed to members over the summer and as a result of these negotiation assurances, the negotiating team brought the proposal back to the Bargaining Council to say let's proceed with Interspace Bargaining and see what we can get done.

Dr. Karem said that he is pleased to report that they have made a significant step forward towards a collaborative negotiation process. They have met with the administrative team twice. The chief negotiators have met with the Federal Mediator, who provides services free of charge. Dr. Karem noted that they are set to undergo Interspace Bargaining training of their first full day meeting at the end of the month, hopefully on September 30, 2014. He should also say that having done parent help at his son's preschool over the summer, he has also received significant training in other mediation and collaborative relationships with anything that involves the sandbox or playground.

Dr. Karem reported that they are optimistic that we are moving forward towards a better negotiating relationship. He thinks the feedback that was provided at discussions that were open during the summer. In an instance when people are raising their voices and the voices being listened to. He encourages everyone as we move forward, particularly since we are starting the negotiating process in earnest now, if anyone has concerns, if you have questions, please don't hesitate to contact him or other members of the negotiating team. He added that the members can be found on the AAUP website.

At this point, Dr. Karem asked if there were any questions.

Senator Barbara Hoffman stated that she believes that the extension of the time for faculty to post comments on the Workload Policy was into the fall semester but she doesn't recall the date and asked Dr. Karem to repeat that.

Dr. Karem replied that he doesn't know what the extension was on the website but he knows that right now everything is on the table ahead of negotiations. So as long as we are involved with in good faith negotiations, we have assurances that the Board is not going to act on implementing any Workload Policy. He added that they are seeing what they can do at the table to work this out.

Senator Robert Krebs noted that it is still on the website.

President Ronald Berkman commented that there are just two tracks now. He noted that Dr. Karem is asking that you send comments to him directly. You can send comments to both places but the comments that were on the site were related to the Board Policies. So, now that we are engaged in a collective bargaining discussion about workload, Professor Karem was asking that people redirect comments to him concerning the Workload Policy.

Dr. Karem said yes and said that he thinks that is the case because in Interspace Bargaining, they are not sitting down with a pair of documents marking them up. They

are looking at issues and problems and coming up with fresh approaches so they don't have to feel tethered to what's in the contract, what's in the proposed Board Policy. They are thinking more broadly at this point so there is a real opportunity to give feedback that isn't necessarily fine grain. It can be. But if there is a larger issue, bring it to their attention. He encourages administrators to do that to their team as well. He noted that they have a mutual interest in making this work especially in our institution's Golden Anniversary.

Dr. Goodell thanked Dr. Karem for his report; that was very enlightening. She also thanked him for his hard work on behalf of everyone.

Dr. Goodell noted that the next item, the Alumni Records and Solicitation as she mentioned at the beginning of the meeting will be presented at the next Senate meeting on October 15, 2014 due to Advancement's inability to be here today. She added that they definitely want to be here and they definitely will be here at Senate at the next meeting.

XI. Advancement – Alumni Records and Solicitation

Report postponed to the October 15, 2014 Senate meeting.

XII. Policy Changes in Summer (Report No. 5, 2014-2015)

Senate President Goodell reported that she did want to raise the issue of policy changes and particularly the issue of policy changes in the summer because as everyone knows, we also had an issue of changing some policies related to student codes of conduct that were released for public comment as per the Policy on Policies requirement now that any new policy from the Board has to go through a thirty day open comment period and is posted on the University's Legal website. She said that Rachel King, the University's Compliance Officer, has taken on the job of making sure that we all do as we are supposed to do. She doesn't have a big stick and isn't in charge of any of the policies herself but she is responsible for getting the comments to the right people and making sure that the policies are posted where they are supposed to be once they are approved and so on. Ms. King is kind of the marshal of the process but not the actual policies themselves.

Dr. Goodell noted that she just wanted to open this discussion about what happens when a policy is posted in the summer and stated that perhaps Rachael can give Senate a very brief overview of the student policies that were posted this summer. She added that there was some confusion about those policies.

Ms. King stated that Vice President Yarbrough is here too and he is kind of the substantive owner of the Student Code of Conduct so he can also comment. She reported that changes were made last year to the Student Code of Conduct on an interim basis to catch it up with the Discrimination Policies that were passed by the Board. This summer some additional changes were made that she would describe primarily as clean-up

changes and they were also passed on an interim basis based on a judgment that the Student Code of Conduct needed to be published in time for students to begin in the fall. The changes that are currently posted on the website were adopted this summer by Vice President Yarbrough as interim policies and are intended to go to the Board at its September meeting.

Ms. King reported that at the Steering Committee's request, she also posted a redline version against the version that was last published in the 2013-2014 school year. There is redline so that everyone can see the changes that are being discussed.

Dr. Goodell stated, "And then just to clear up some of the confusion about the Academic Misconduct Policy, that has not been changed."

Ms. King noted that in the booklet that gets published there are actually three policies: the Student Code of Conduct, Academic Misconduct, and Agreements Policy. Right now, the only proposal is to change the Student Code of Conduct so that is the only policy posted for comments.

Senator Robert Krebs commented that he is actually the one responsible for starting the request for Ms. King to be at Senate. He noted that the main point was to have suggestion that he knows that what meets the rules is to have a policy up. But, if the policy just suddenly appears, is it possibly a kind of preamble sort of a statement of what's actually going on. He went on to say that in this particular case, the issue was that most of us know that the Student Code of Conduct is a single document. It was simply a communication error. We didn't understand that that's a compilation of several policies and so being in his position, whether it is the caucus or the various, he started getting several comments from different faculty of concerns about what was deleted. It turned out that nothing was deleted, but we didn't know that.

Ms. King stated that when people send her policies for posting, she is happy to ask them if there is a sentence or two that could be put around the policy so that there is an explanation from them as to what they are proposing.

Dr. Goodell commented, "Like a cover sheet."

Vice President Boyd Yarbrough thanked everyone for the feedback. He accepted as well that they will do better and preemptively explain the changes so you don't have to wade through the document to understand the jest of it. He noted that they did take the liberty of having a conversation with the chair of the Senate Student Life Committee, but faculty were not here so he wasn't able to explain that to Dr. Goodell but he could have done that electronically. He thanked Dr. Goodell for the heads up.

Senator Barbara Hoffman stated that given that most faculty are not on contract during the summer months, would it not behoove us to take that into account and put a moratorium on proposing policies that have a mere thirty-day response period between the end of the spring semester and the beginning of the fall semester.

Ms. King replied that substantively, she doesn't think that that is her call because when folks come and ask her to post a draft policy for consideration, that's her role but part of her role is to make sure relevant stakeholders are involved in the process. And then when a policy impacts the faculty, she always steers people towards the Faculty Senate as the place to get faculty views. So she knows then that an absolute is wanted. Many policies don't have a specific impact on the faculty and so she wouldn't want to have an absolute rule, not to mention that there is sort of a cumbersome process – it has to be posted for thirty days. Ms. King continued stating that if you are going to send a policy to the September Board meeting, it's hard not to have that posting period coincide with the summer. She said that she is comfortable counseling people as they come to her with policies to go through the process about the need to work through the Senate process. Ms. King said that the issue with the Student Code of Conduct was simply one of wanting to have it available; the timing was just off on that one.

Dr. Karem wondered if it might be useful to think about creating some language on a policy on policies that are suitable for appropriate faculty governance mechanisms occurring during the academic year. He stated that the scary thing is, he doesn't know what is our policy over advising a policy over policies because that is actually what he is asking.

Ms. King replied that it is a blurred past policy that she believes is owned by the Office of General Counsel so probably changes would go to them and they would put them through the system.

Dr. Karem asked if the Student Code of Conduct is a Student Life Committee issue that if faculty were outside the collective bargaining unit they would be UFAC issues so those are two things he hopes will go through the Senate processes.

Professor Beth Ekelman commented that she thinks one of the issues raised about the Workload Policy in the thirty-day timeline was that day one was on a Federal holiday and she knows that that offended many people. She doesn't know if Federal holidays account within that thirty-day policy review and that is something to consider too.

Ms. King stated that the thirty days is calendar days, it's not workdays and she thinks that that timing was associated with the date of the June Board meeting so either it has to be posted for thirty days or it goes to the Board and that is why the timing was what it was.

Dr. Goodell noted that in fact, it would have been one day short by her calculation but it's a moot point now.

Dr. Goodell reported that she actually had had a discussion with Jeff Karem about this the other day and he agreed that UFAC would actually take this issue in its first meeting tomorrow. She said that maybe they won't deal with it tomorrow but on behalf of the faculty she does think that it is a very good idea to propose some kind of language

around policies that impact faculty being dealt with during an academic year to the extent possible. Obviously, there are legal issues surrounding certain things that it may not be possible but she believes this is certainly proven an issue that needs to be dealt with. She added that UFAC would work on that and come back to Senate and then go to Legal Counsel and see when we can move in a positive direction.

XIII. Student Success Initiatives (Report No. 6, 2014-2015)

Dr. Peter Meiksins, Vice Provost for Academic Programs, stated that he and Ms. Heike Heinrich, Director of Student Success Programs, were asked to come and speak to Senate because student success is what their office is primarily focused on and although advising has a great deal to do with promoting student success, ultimately, student success happens in classrooms. Then faculty are in a position to shape their ability to improve the numbers of students who complete their programs and graduate in four and six years so it is important to make faculty aware of what is going on behind the scenes in this area and also to try to directly involve faculty in efforts to promote student success. So, they just wanted to try to inform Senate and then get any questions and suggestions from Senate members about this both here and then encourage Senate members to communicate with his office as we go through the semester and for the year.

Dr. Meiksins said that what he and Heike wanted to do first of all is make Senate aware of the fact that there actually is a lot of work going on in the area of student success and that actually some of it is beginning to have some effect. He noted that the Provost made reference to the improvement in the numbers of students who returned for this semester. He stated that in the packet of materials that was distributed to Senate there is a report on the outcomes for the freshmen cohort that was admitted last fall 2013 and what everyone will see in that report is that there has been slow but measurable progress on most of the indicators of student success – the numbers of credit hours earned, the percentages of students who arrive in their third semester with a GPA above 2.0, the numbers of students who returned at all and a variety of other things. The report is good news in the sense that the trend hours are all in the positive direction. The bad news is of course is that there was a lot of room for improvement and that that remains the case we still lose three out of every ten freshmen who we admit to the university and that is down from previous years. We are doing a better job but we are still losing thirty percent of our freshmen class in the first year and we also are still looking at a situation where a minority of our freshmen class has earned thirty hours of GPA credit by the time they reach their third semester so they are not in a position to graduate in four years unless they greatly accelerate their progress in subsequent years. Dr. Meiksins went on to say that there are a lot of things that we can do and we need to do to make those numbers look better. Some of them do involve use, others don't, but he and Heike wanted to just talk a little bit about a couple of things that Senate might be asked to help them with and encourage Senate to do so. He said he will talk about one and then he will ask Heike to talk about a couple of other projects that she is more directly involved with overseeing.

Professor Meiksins reported that one project they are working on with a couple of colleges as a pilot project and which they are hoping to extend to other colleges as well is a project of more aggressively using degree maps as an advising tool. He described CSU as a checklist university where we evaluate students' progress by checking boxes to see that they finish things but they don't always look at whether they've done them in a particular order. He noted that sometimes that makes a great deal of difference because they can't check off a box until they have done the first thing. So, degree maps have that effect; it maps out for a student what they should do in each semester of the eight semesters that they are meant to be here for. He said that this gives them a tool for keeping an eye on which students are actually progressing in an orderly fashion through the curriculum and which students are not. That has become nationally known as an interesting and important issue in student retention because it is quite common for a student to get three, four or even five semesters into their program, have a perfectly good GPA, not in any academic difficulty but be completely off track. Having completed a whole bunch of courses that don't actually lead in the direction of the completion of the major which they have declared and which we think and maybe they think they are pursuing. So, looking at degree maps and keeping an eye on which students are not progressing through the sequence of courses that fulfill the program that they have declared is a tool that we can use to try to diagnose the students who are off track and maybe try to get them back on or, if they have gone off track for a reason, then perhaps find another direction in which they might go where the courses they have taken will lead them to speedy completion.

Dr. Meiksins noted that where faculty become involved in this is that faculty are the custodians of the curriculum so faculty need to tell Peter and Heike which courses students should take when. He added that they have already done that to a degree in the sense that we have degree maps, which are more or less accurate roadmaps to how students should complete their programs. Dr. Meiksins said that he and Heike will be coming to departments and asking them to review those maps and to reassure them that they are actually complete and that they are a border and that if a student followed that, that they would actually graduate in eight semesters.

Professor Meiksins reported that they are also asking departments to tell them if there are particular courses in the sequence of courses that students should take that you might look at as milestones or benchmarks so the student really needs to get that course done in this particular semester if they are going to make it through this program in any kind of orderly fashion. He noted that the example he will typically use is, if you want to be an engineering major, you better finish calculus and you better finish it early because everything else rests on your having completed that course. If you want to be a biology major, the sequence of events presupposes that you complete BIO 200 relatively early in your career. And then they also need to know that they should get a certain grade in that course if they are to be successful in completing that program. Dr. Meiksins added that Faculty Senate can help them (Peter and Heike) decide which courses constitute milestone or benchmark courses and then once they know that, they will be in a position to better advise students about how well they are doing, are they on track, are they off track. He added that they (Peter and Heike) would be coming back to Senate at some

point and asking the Admissions and Standards Committee to help them determine how they should proceed when they find students who are off track. He asked, “Should that just be an occasion for an advising conversation or do we force things if a student’s four or five semesters into an engineering program and hasn’t been able to pass calculus, do we make them change which is what quite a number of universities have done with good effect.” Dr. Meiksins added that that’s not his call but at some point Faculty Senate will be asked to weigh in on this so he and Heike wanted Senate to be aware that this is a project that they have been working on in collaboration with the Student Success Committee from the University Senate.

At this point, Dr. Meiksins asked Ms. Heike Heinrich to talk about a couple of other things and then if there are any questions, faculty can present them.

Ms. Heike Heinrich reported that the two areas she wanted to talk to Senate about are Starfish, as the Provost mentioned in her software package and presentation. She noted that we are fully immersed in Starfish and she wanted to extend her thanks to everybody and all of our new colleagues because our participation rate in Starfish over the last year has drastically gone up. We went up from about 13.5% participation rate in the first year to about a thirty percent participation rate when it came to early alert systems so she wanted to thank everybody. She also wanted to encourage everyone to keep going with it because our goal is to get to a fifty percent participation rate in the next year in 2015. Ms. Heinrich asked everyone to please continue that work. She reported that probably one of the most common questions she received from faculty over the last year of her involvement in Starfish was, “Well great, this is just another system – I’ll click a button and then what happens.” Ms. Heinrich stated that they probably weren’t very good at communicating what does happen so she wants to assure everyone here today that clicking buttons in Starfish is not an exercise of futility. The Advising Offices across the university, centrally located and in the colleges, have structured an outreach plan to all of these early alerts and flags systems and they are heavily involved in actions that mean something about what everyone has told them. The First Year Advising Office, probably being the most intrusive in its approach, so something does happen in the background. If anyone ever has a question in regards to some of those flags you have raised, please feel free to check out who are the students’ advisors and touch base with them. What you will not find in Starfish is that every student really does have an assigned advisor. They completed the auto assignment of the advisor project last year, so faculty will find an advisor for every undergraduate student in the system.

Ms. Heinrich stated that the other thing they are really trying to do with Starfish is do cross-pollination information across the units and the students have a better service experience. They have added various referrals for faculty this year. For example, if you have a student that wants to study in Paris and you have no idea how that may occur, refer them to Study Abroad and there are people in those offices sitting in the background and checking for those referrals and reaching out to the students in order to provide them with the information that they need. She asked faculty to try to use those services. Again, help us to keep growing on the Starfish ends.

Ms. Heinrich reported that the other thing she wanted to talk about is TASC. Sometimes she finds herself in interdepartmental meetings talking about Starfish and they don't necessarily know that we have a Tutoring and Academic Success Center. So, she is here to spread the word one more time that we do have a Tutoring and Academic Success Center and it continues to grow. Over the last year, there were 5,000 of our undergraduate students that we actually encountered either through tutoring or through success coaching or through SISLA and she can say that these efforts are all working. For example, our English 101, which is now completely supported by SLA, the passage rate in that course increased to 86%; five weeks ago that pass rate was 65%. There is really wonderful work being done in the Tutoring and Academic Success Center. She added that they are continuing to investigate the courses that should be unsupported through the services so if anyone has any ideas, please feel free to touch base with Heike so they can talk about the various subject areas.

Ms. Heinrich thanked everyone for all of their efforts.

Senator Eileen Berlin Ray commented that she was curious that Heike was suggesting the importance of study abroad for a semester and our new Provost needs to do that for all semesters.

Ms. Heinrich stated that she thinks that is a great idea.

Dr. Berlin Ray noted that she is just wondering how we then keep the students here on track for four years if they do a semester abroad. Urging them to do that doesn't that throw off the four-year plan.

Ms. Heinrich replied that it is her understanding that actual credit can be brought back to the university to count.

Dr. Meiksins commented that one of the things the International Office does is they will work with the departments and with the institution to which the student goes to figure out what courses the students will take when they go there and how will they transfer back. He added that it is quite possible for a student to actually acquire credit there that will transfer back and they will stay on track but it requires planning which is why talking to them and not just deciding, "Oh, I think I would like to go to Poland" is the way to go.

Provost Mageean noted that something she failed to mention is that the International Office is now under Academic Affairs.

XIV. Assessment Plan for GenEd (Report No. 7, 2014-2015)

Dr. Joshua Bagaka's, Director, Student Learning Assessment, stated that just like the previous item, this item is for information only. He noted that everyone should have received a document that outlines the plan we have for the assessment of general education. He stated that he wanted to go into greater detail related to highlighting a few

aspects of that plan. He stated that the first one is, we have discovered that assessment of general education is quite complex. We have tried to review some of the models out there and we find that there is really no comparison of assessment of general education. So, what we have tried to plan is to come up with a system which will begin small and then try to expand over time. Ultimately, we believe that we will end up with a relatively compressive plan, which is also sustainable.

Professor Bagaka's noted that the second thing he wanted to mention is, here at CSU, the general education assessment is going to play a very important role during our next NCA accreditation visit. He stated that everyone remembers that we had our last visit in 2010 and on February 24, 2013 the NCA came up with a different criteria. So, they adopted one, which is going to take effect on January 1st, 2015. He noted that in that new system, they are recommending that assessment of general education is going to be quite crucial. In fact, they said two of the five criteria highlight the integration of broad learning and skills, which is general education as an integral part of these specific educational programs, as well as demonstrating a commitment to improvement through ongoing assessment of student learning.

Professor Bagaka's said that the third item he wanted to make note of is the fact that here at CSU General Education plays quite an important role. In fact, you can see in the document, Table 1 kind of shows what is typically important to us that this Foundational General Education which is Writing and the QL, Quantitative Literacy. He noted that those two are called for 20,000 student credit hours per semester. Of course if you want to translate that to revenue, it is about \$8 million per semester. That is quite substantial especially given that it captures the students' experiences especially during their other years at Cleveland State.

Professor Bagaka's stated that one other item he wanted to mention and that the Provost referred to is being able to, in fact in the document we have given some recommendations, one of the recommendations he wanted to highlight is the fact that we would like to have someone that oversees the general education, and that is the Director of General Education which was recommended sometimes by Peter Meiksins and faculty members of the Task Force of 2007. He noted that this position existed for a very brief period and he thinks that it kind of disappeared and he would like to see it come back and he is glad that the Provost has mentioned plans to have this position reinstated and hopefully to do what the Task Force recommended in their report of 2007. Dr. Bagaka's noted that the document we have now is still in draft form and so comments and suggestions actually are highly recommended or faculty can actually email Dr. Bagaka's some comments and even some of the comments given here today. He stated that they will be having their meeting soon. He would like to recognize some of the committee members of the General Education Assessment whose names are listed on the first page of the document. Again, he stated that the committee will be meeting again sometime next month so any comments they receive before the meeting will be included in the document.

Dr. Goodell asked if there were any questions for Dr. Bagaka's. There were no questions concerning the Assessment Plan for GenEd.

Dr. Goodell asked faculty to circulate the document from Dr. Bagaka's to their colleagues and caucuses and to forward comments and suggestions to Dr. Bagaka's at j.bagakas@csuohio.edu.

**XV. Minority Affairs Committee 2013-2014 Annual Report
(Report No. 8, 2014-2015)**

Dr. Goodell reported that we do have one annual report received from the Minority Affairs Committee. She noted that Senate doesn't usually do anything with those report other than noting that we have received them. She added that if there are any action items in the report, it would be up to the next Senate President to worry about.

At this point, Dr. Goodell noted that before questions, she did have one other announcement. The date of the October 8, 2014 Senate meeting was changed to Wednesday October 15, 2014. In addition, Dr. Goodell reported that we do have some room changes. We were able to get this room, SC 311 A&B, for most meetings but not for every meeting so please pay particular note of the date, time and location of upcoming meetings.

XVI. Open Question Time

Dr. Goodell stated that we now have time for questions for Provost Mageean and President Berkman.

Senator Hoffman asked Dr. Goodell about something she had said but it is related to a general Faculty Senate policy and procedure. She noted that Dr. Goodell mentioned that the new chair of the Admissions and Standards Committee is, she believes, a non-traditional type of faculty and her understanding is that it is a lecturer and a relatively new lecturer who has not undergone any of the reviews and has certainly not passed a sixth year review that moves him into that category of lecturer who has bargaining unit status.

Dr. Goodell replied that Senator Hoffman was correct. She added that when the rules were checked in the newly published Greenbook, or the online Book of Rules, there Rule Book is silent on that issue. The membership of committees is defined as faculty. The membership of faculty is defined as Lecturers, Associate Lecturers, etc., so Professor Jordan Yin fits all of the categories for membership of the committee and of faculty. It is silent on being a member of the Bargaining Unit. Someone does not have to be a member of the Bargaining Unit to be on the committee or the chair of the committee.

Professor Hoffman stated that that may be true, however, she feels that it would be wise for someone chairing a major Faculty Senate Committee to be a member of the Bargaining Unit and perhaps we should revisit that.

Dr. Goodell noted that this issue would have to go through UFAC (University Faculty Affairs Committee).

Senator James Marino stated that, as the outgoing chair of the Admissions and Standards Committee, he blames the fact that a relatively junior lecturer got this assignment while the outgoing chair of the Admissions and Standards Committee admits being a big fool, he thinks that this is something that UFAC should take up because lecturers are a relatively new category. He doesn't think Bargaining Unit, per se is the issue but he doesn't believe that we should assign an Assistant Professor to this kind of thing which is very much the parallel here even taking aside the lecturer tenure-track distinction. He said that he thinks that while Professor Jordan Yin in himself is a very competent individual, we have a question of precedent here and we should not be making decisions about this person this year but about all hypothetical assignments under all hypothetical situations and administrations. Professor Marino stated that having done the job, it's always best for someone who is subject to dismissal to be saying or having being tasked to say, "Argue with the Dean for some period" which is occasionally unfortunately part of the job. So, he would move, if motions were accepted, that UFAC undertake a role going forward to figure out what the kind of qualifications for the Senate committees should be.

Senator Robert Krebs said that responding from the Bargaining Unit, it's obviously becoming the President of the Faculty Senate is not a Bargaining Unit member, correct? He said that he thought Dr. Sridhar was a chair of a department.

Dr. Sridhar responded that he is not a chair of a department.

Dr. Krebs noted that this is just a misunderstanding. Obviously Faculty Senate itself doesn't make that recommendation or requirement. Faculty Senate is a very broadly open body and represents faculty on this campus. If memory serves him, although memory is clearly weak at this point, he thought a couple of years ago we actually had discussions about representation including lecturers and actually recommending the departments to get this cleaned up in their Bylaws to make this sort of decision. He noted that he is sure right now that it is quite variable across campus.

Dr. Goodell stated that this is a university committee so it doesn't really effect what goes on in college committees but there is no restriction on a person's status. The only status they have to hold is faculty status. And, according to the revisions to the Greenbook which were passed by the Senate last year, Prof. Yin has faculty status. There is no provision that prevents him from doing this. Dr. Goodell added that this was discussed at Steering and there was no vocal opposition at last week's Steering Committee meeting and it speaks to a larger issue of faculty being stretched and not having enough folks around who are willing and able to do these jobs. Dr. Goodell commented that she didn't know if a motion was needed to send this issue to UFAC.

Professor Karem responded that everybody sends things to UFAC these days. UFAC is the new UCC. He said that he thinks UFAC will look at this. He would just say that it is a provisional suggestion. Language could be used that says something like, "Only faculty who have undergone a probationary period can serve as a chair, whether they were a lecturer or a Bargaining Unit member; they've gone through and had successful reviews such that they have acquired senior status, or something like this.

Dr. Goodell noted that there was precedent last year because Andy Resnick did not have tenure at the time was the chair of the Budget and Finance Committee so there is definitely a precedent for it to occur. She added that the Senate can do whatever the Senate wishes regarding the status of folks who take on chair positions. So the issue will be taken to UFAC.

Senator Susan Storrud-Barnes received a report on how many new faculty hires were made. We did not receive a report on attrition nor did we receive a report on how many people left to go to other universities in terms of faculty members. She asked if we can get those numbers because if we are talking about changes in the Workload Policy, we really need to see what our attrition rates are, we really need to see how many people are leaving, and if we do have new income, she would like to see how many left and what the balance is.

Dr. Goodell responded that the Provost has agreed to provide us with that information. Provost Mageean said that yes, she would be happy to do that. As everyone might imagine, given the changes in STRS, most of what we will receive is attrition due to retirements this year. Next year, will be quite significant and carryout ways in the other kind of movement, but she would be happy to break them down. She noted that we don't always know all of the motives or reasons but the extent that we can distinguish those who have retired and those who have not retired, she would be happy to do that. She added that the college Deans might know why.

Professor Storrud-Barnes noted that she is less concerned with reasons than real numbers. She would like to know if there is a deficit in the number leaving versus those coming in.

Provost Mageean again said that she would be happy as always to give her that information.

Dr. Karem said that he cannot speak definitively to the number of college lecturers because he hasn't gotten the report on that number. He can defer to the new Senate President the question, but he believes the Bargaining Unit has increased in size, that is tenure-track and tenured faculty from 365 to 369 so it has increased. But we are not up total in terms of faculty.

Dr. Goodell commented that the people leaving were replaced with new hires essentially with a slight increase for this year. She added that we don't really know because it would also depend on the lecturers and Bargaining Units.

Professor Marino stated that it also includes lecturers who passed through sixth-year reviews so with that, we are up.

Dr. Goodell commented to the Provost, “You will bring that to the next Senate meeting. Thank you.

Dr. Hoffman thanked President Berkman for his report on the Campus International School plans. She said that she understands that it is going to be built by the Cleveland School District. She asked, “Are they also going to buy the land?”

President Berkman replied, “No. We are going to lease the land to the Cleveland Municipal School District in the fashion, for example, that we leased the land to Langston when they built on university land. So, there is not a purchase of land; there is a long-term lease. There are a number of options; they could actually purchase the land because one government entity can acquire land from another entity. It would probably take two years to go through the legislative process to have them purchase the land and there will be no seats for any students in two years if that’s the time that they can begin to start construction. So, the plan right now, and it’s still again a lot of moving parts; it’s incredibly complex if we think that the higher education formula and the higher education bureaucracy is a complex one. When you look at the K – 12 bureaucracy and their funding sources and their mandates and their bureaucracy, this is like ‘Romper Room’.”

Senator Hoffman asked President Berkman if we have land already.

President Berkman replied that we have three sites that we have identified. We are obviously looking for a site that has the least impact operationally and has the least impact on issues of student parking, which some student parking will be impacted by it. So, there are three sites and it could work on all three sites. He stated that the Master Planning Group today, he doesn’t know how many people have had the opportunity to hear the presentation or see the work of the Master Planning Group who was here today, but they made a presentation on the three sites and the plusses and minuses of the various sites, but there is not yet a definitive decision on what site it will be. He added that we will not move anybody out of anywhere on any of the sites.

Professor Hoffman indicated that she had a question for the Provost. She noted that the Provost had mentioned a software package that had a name that she couldn’t quite catch. Provost Mageean replied, Curriculog.

Professor Hoffman inquired, “What is that software for?” Provost Mageean replied that it is for managing the curricular change process.

Dr. Nigamanth Sridhar commented that he could answer that question. He noted that it is part of the UCCs recommendation at the end of last year after having gone through the process of the 4 to 3 conversion. One of the things that the UCC

recommended for the university was to have a way of managing curricular proposals and taking them through. The software system that we used for the 4 to 3 conversion process was woefully inadequate which would be a very simple way of saying it. Yes, it was quite difficult to manage the process with the system that we had and one of the recommendations the UCC made was to explore other options. In this particular system, one of the members of the UCC last year had actually seen a demo of this Curriculog system at a conference. The system is developed by the same company that creates the catalog system. The two software systems actually work together and would make life much easier in terms of reviewing curricular proposals and keeping everybody in the process accountable to what is going on.

Professor Beth Ekelman had a question for the Provost. She noted that Provost Mageean had mentioned that the university is going to be paying for some of the renovations for the Honors College and that that money is coming out of reserves. She asked, "How much is that and how much money is the university contributing and is it typical to use reserve money for that type of expenditure?"

Provost Mageean responded that she could give Dr. Ekelman the amounts but actually either the President or Vice President Long would be better positioned to respond on what is typical. She said that she believed Tim or...

Vice President Stephanie McHenry reported that the total amount we are going to present to the Board for permission to use from our reserves is \$4.02 million and that is comprised of \$2.75 million that is an additional scope for the Center for Innovation and Health Professions and \$1.27 for the Honors College. The total Honors project, inside and out, is \$1.8 million and we are funding \$1.2 million and Mandel is funding \$600,000. She went on to say that to put that into context, we have excess reserves in two places: one from normal cash flow and one spot for our long-term investments so that total is about \$98 million. She said that she thinks it is a very appropriate use of those long-term dollars to basically converting it from long-term cash-like assets to long-term building assets and constitutes about four percent of that total.

President Berkman asked if it is typical. He thinks it is a very widely used practice for the university to agree to match a contribution that's dedicated to bricks and mortar. We renovated the Main Classroom building and it was a nice renovation and the only problem is that it is a renovation that faces the old quadrangle so no one sees that beautiful piece of renovation of the Main Classroom. He noted that what we are having on this corner, and he would have sought to do this, he believes we got fortunate. The main intersection of the university is now the Student Center, the Center for Innovation and Health Professions; on the other corner Trinity Cathedral and a very, very dismal looking Main Classroom building on the fourth corner. He thinks again, he would have sought to do something on that frontage, we happen to get a donor who gave us \$600,000 of it. He hopes we will get in below what it is, but it was an opportunity to do something really important for both the look of the university and for the prominence of the Honors College. So, he thought it would have been unfortunate to put the Honors College in the Main Classroom as the Main Classroom frontage looks now.

Professor Hoffman commented to Provost Mageean and said that she had mentioned that the hiring freeze is on hold until she gets a set of recommendations from a Task Force?

Provost Mageean said, “No, we are simultaneously looking at what the Enrollment Task Force would recommend, what emerges from the Program Prioritization and also our budget situation in terms of where faculty lines will be decided – we do this every year ordinarily; Deans with Chairs and Departments nominate up and rank. It just seemed that it would not be prudent this fiscal year or any otherwise to assign positions totally based on decisions about programmatic areas we thought were going to grow and when there would be more faculty positions and those that looked like they were growing. She said that the Task Force will recommend some things, she wants to try to do this holistically; so for instance, we know that we have areas of Health Sciences where Professor Ekelman is, in Engineering and Nursing; high growth areas that we need to find new positions for. Unfortunately, we always seem to be in a zero sum game in the sense that the State will certainly not give us more money for these growth areas and therefore, we have to find those resources by reallocation. She said that she really wants to make sure that we get all three and get our ducks in order before we do this so that the resources follow where the roads and the priorities of the university are.

Professor Hoffman commented that we are going to follow the ten steps of the Program Alteration Process as outlined in the Greenbook.

Provost Mageean replied that indeed, we have all those steps for both programs, degrees, merging of departments, and other curricular decisions.

Dr. Sridhar stated that it is the same process that has to go through any curricular change and any curricular change that could come out of this program prioritization process has to go through the ten-step process.

Professor Hoffman inquired, “Do we have any sense of when we will be initiating that process – this semester or next semester?”

Provost Mageean replied, “Next semester. This is a lengthy process.” She added that we have to start, for instance in Dr. Sridhar’s college, we have a large group of students moving up into some areas of senior classes and we don’t have faculty. We have some real immediate reallocations to do.

Dr. Goodell commented that if you look at UCC recommendations from today, the College of Education has already done some of those program suspensions so it is an ongoing process. She doesn’t think that it is something that starts this semester. It should be an ongoing process in every department with every faculty member. Look at programs on a regular basis and decide to continue to fund them or not.

Provost Mageean reported that in the Urban College, they already had a discussion and came up with a plan. Some colleges are actually moving with their faculty quite quickly.

Professor Karem said he had a question about, wonderful to hear the phrase, Endowed Chair of the Humanities. We don't hear about the humanities, especially in Northeast Ohio, but he was curious about the thinking behind having that endowed chair be a dean's position. It seems disproportionately that we have more and more Endowed Chairs going to administrative positions rather than to people who are hired purely for their research or their teaching. He said that this doesn't seem what most of our peer institutions do because generally if you want to give prominence to a particular field, you have someone come into their research or develop their graduate program in that area, rather than administering a college. Administering a college is a wonderful thing to do but he is just wondering what the rationale was behind pegging that Endowed Chair to a Deanship rather than to just humanistic research or teaching because you will get very different candidates for those positions.

Provost Mageean commented that the President probably could speak to the particular inclination of the donor. As she mentioned before, he has a great love for the humanities and this was part of his request. Actually, she believes that it is quite common in many universities for their deans to hold Endowed Chairs. Obviously, in doing that you want to recognize somebody who not only is an administrator but also has been an exceptional scholar in their field and that is what the desire is with this particular one. She said that she thinks that has a particular resonance for an Honors College that the person who is the administrator can not only be able to demonstrate good leadership in an administrative capacity, but you have a sterling track record in scholarship and someone who will lead by example.

President Berkman said that actually it is a traditional practice. Not every Dean but there are many, many Deanships that are associated with chairs. When we got the Ahuja gift, it was also an Ahuja Chair that went with that gift. What he does think it will do, it will up the ante in terms of the kind of research record the Dean is going to have to bring to the table to be qualified to hold the Chair. So, it amplifies the academic piece and de-amplifies or de-emphasizes the administrative proponent of it.

Professor Marino inquired, "What will the search process be? Will there be... There is a set of search processes for Endowed Chairs, a set of search processes for a Deanship – what is the exact configuration of this search?"

Provost Mageean commented, "Quick answers we don't know yet but I will be working with Faculty Senate and others to figure out what is appropriate. Clearly it is going to be a person who is a Dean in Humanities and has to be a strong representative from there. In the case of those Deans, the Dean who leads the search... but unlike other colleges you don't really have a body of faculty. We do have the Honors Council and clearly they would need to be represented on it. That is something we will have to work

out. There is no precedent so we will have to work that out as we go along and bring that back.”

Dr. Sridhar stated that he had one more point on the Honors College. He reported that there is a short proposal that has been prepared by the Honors Council and was presented at Steering. There are many, many details missing in that proposal; in fact, there are tons of questions that come up as you read that proposal. He noted that there is a meeting that they will have with the chairs of UFAC, Admissions and Standards, UCC and the Director of the Honors Program to look at what needs to be in a real proposal and then go forward from there. He added that some of these kinds of questions will come up and hopefully we will get a list of them.

Provost Mageean said that again, because obviously the Honors Program is not like a school or a college, we are trying to honor the spirit and the process of what faculty guidelines say and of course they don't quite fit so we are following along with the process as much as possible. It is a serious process but we will get it right.

XVII. New Business

Senate President Goodell asked if there was any new business. There being no new business, Senate President Goodell asked for a motion to adjourn. It was moved and seconded and the meeting adjourned at 5:04 P.M.

Respectfully submitted,

Debbie K. Jackson
Faculty Senate Secretary

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