

**Change of Student Information Form**

**REQUIRED STUDENT INFORMATION**

**CLEARLY PRINT ONLY INFORMATION TO BE CHANGED. YOU MUST INCLUDE YOUR SIGNATURE.**

**EMERGENCY CONTACT INFORMATION MUST BE CHANGED ONLINE VIA CAMPUSNET.**

Name: \_\_\_\_\_ CSU ID#: \_\_\_\_\_

**LEGAL NAME CHANGE (Preferred names must be changed online via CampusNet.)**

**Note: Name and birth date changes must be accompanied by a legal document indicating the correct name and/or date. Acceptable legal documents include a marriage license, divorce decree or driver's license.**

New Legal Name: \_\_\_\_\_

Previous Legal Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Reason for Change:  Misspelled  Marriage  Legal  Divorce  Other: \_\_\_\_\_

**SOCIAL SECURITY NUMBER CHANGE** Note: Copy of your social security card **MUST** be submitted with form to correct or provide.

Social Security Number: \_\_\_\_\_

**ADDRESS CHANGE** DOMESTIC ADDRESSES CAN BE UPDATED ONLINE VIA CAMPUSNET

Check Address Type:  Home  Mailing  Other: \_\_\_\_\_

Address Line 1: \_\_\_\_\_

Address Line 2: \_\_\_\_\_

Address Line 3: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County (if Ohio) or Country: \_\_\_\_\_

Other Information: \_\_\_\_\_

Phone Type:  Mobile  Home  Other: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Signature (Required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

Take this form to Campus411 All-in-1 at MC 116 for processing.

OR

Complete form and submit with required copy of required legal documents.

Completed form with required copies must be sent to [registrar@csuohio.edu](mailto:registrar@csuohio.edu) from your [@csuohio.edu](mailto:@csuohio.edu) email address.