



**3344-12-01 Personnel policies for persons with special faculty status.**

(A) Definitions.

The following are definitions of key words and phrases used in rules 3344-12-01 to 3344-12-10 of the Administrative Code.

(1) “Part-time single term instructors”

Part-time single term instructors are qualified teachers who receive contracts extending over one academic term, during which time they render specified services (e.g., teach a particular course) for specified remuneration. Their service shall be considered to be part time.

(2) “Adjunct faculty”

Adjunct faculty are appointed to this status on a continuing basis by the provost. Nominations for appointment to adjunct faculty status shall be made by joint recommendation of a peer review committee or its equivalent and a department chairperson. The dean forwards the recommended nominations to the provost. Their services to the university and remuneration shall be determined by mutual agreement in accord with circumstances at a given time, and their service shall be considered part time.

(3) “College lecturers”

College lecturer teaching appointments are full-time appointments made by the dean, with the approval of the provost. Subject to provisions of the CSU-AAUP collective bargaining agreement, these appointments may be renewed indefinitely by the dean, with the approval of the provost. The ranks of lecturer faculty are assistant, associate, or senior college lecturer. For purposes of this section, the term “lecturer” (without a modifier) is used collectively to refer to all three categories. College lecturers shall become members of the CSU-AAUP faculty collective bargaining unit if they are reappointed after the

initial fourth year review process referenced in the CSU-AAUP collective bargaining agreement. Neither the initial appointment, nor any renewals thereof, however, leads to or grants tenure.

- (4) “College of law clinical professors and legal writing professors”

Clinical professors and legal writing professors in the college of law are full-time faculty, appointed as follows: Clinical professors and legal writing professors shall be appointed initially by the dean of the college of law, with the approval of the provost and the university president, for a period of one academic year with renewal for one-year periods. After the completion of at least five one-year appointments, clinical professors and legal writing professors may be appointed to renewable five-year appointments by the university president, upon recommendation of the provost and the dean of the college of law. Neither the initial appointment, nor any renewals, shall lead to or grant tenure or promotion. (See 3344-12-06 of the Administrative Code for policies pertaining to college of law clinical professors and writing professors.)

- (5) “Professor of practice”

Professor of practice teaching appointments are full-time appointments made by the dean, with the approval of the provost. Subject to the provisions of the CSU-AAUP collective bargaining agreement, these appointments may be renewed indefinitely by the dean, with the approval of the provost. The ranks of professor of practice faculty are assistant, associate or full. The initial appointment as assistant requires an appropriate graduate degree and ten years of professional experience. In addition to these qualifications, associate professors of practice and professors of practice are required to have appropriate terminal degrees. Neither the initial appointment, nor any renewals thereof, leads to or grants tenure.

(6) “Research faculty”

- (a) This category of faculty may be appointed to any department/school or college based on external funding. The function of research faculty members is to dedicate their full professional commitment to research (and associated educational activities) in their academic unit under the terms of the external grant or contract which provides their support. The salary, fringe benefits and indirect costs for these positions shall be paid from a grant, contract, or other soft money source.
- (b) Research faculty ranks are: research assistant professor, research associate professor, and research professor. A research faculty member becomes a member of the CSU-AAUP collective bargaining unit after the faculty member completes six consecutive and complete academic years of service as a research faculty member. Neither the initial appointment of a research faculty member or any renewal thereof leads to the award of tenure.

(7) “Visiting faculty”

An appointment on a full-time but temporary basis in any faculty rank for one year, renewable for one additional year for a total of two years, whether consecutive or not. Persons holding such appointments shall not be eligible for tenure status or promotion, nor shall they be entitled to receive successive annual contracts nor any notice that their appointment shall not be continued. Persons holding such appointments may seek faculty status through appointment to the professorial ranks set forth in rule 3344-11-02 of the Administrative Code and according to the procedure set forth in this rule and paragraph (B) of rule 3344-11-03 of the Administrative Code if they satisfy the criteria of such appointment as set forth in paragraph (A) of rule 3344-11-03 of the Administrative Code.

## (8) “Emeritus and emerita faculty”

Emeritus and emerita faculty statuses are distinct honors that may be conferred upon outstanding retiring faculty members by the board of trustees. They shall have the titles professor emeritus/emerita, associate professor emeritus/emerita and, in the college of law, the titles of clinical professor emeritus/emerita or legal writing professor emeritus/emerita.

## (9) “Special status faculty”

Special status faculty are persons possessing one of the faculty titles listed in paragraphs (A)(1) to (A)(5) of this rule and rule 3344-12-06 of the Administrative Code. With the exception of cooperative education coordinators and Cleveland state university students who are engaged as teaching assistants or fellows on a part-time basis, no person may teach courses for credit at Cleveland state university without regular faculty status (defined in paragraph (A) of rule 3344-11-02 of the Administrative Code) or one of the titles included in paragraphs (A)(1) to (A)(5) of this rule and rule 3344-12-06 of the Administrative Code.

## (10) “Appointment”

In rules 3344-12-01 to 3344-12-08 of the Administrative Code, appointment shall mean the admission to any of the classes of special faculty status (paragraphs (A)(1) to (A)(8) of this rule) or to regular faculty status.

**Policy Name:** Personnel policies for persons with special faculty status.  
**Policy Number:** 3344-12-01  
**Board Approved:** 9/30/2016  
**Effective:** 10/10/2016