



**Financial Aid Office**  
 2121 Euclid Avenue, Cleveland, OH 44115  
 Phone 216-687-5411  
 Fax 216-687-9247  
 www.csuohio.edu/financial-aid

## 2022-2023 Special Circumstance Petition – Elementary or Secondary School Tuition

_____	_____	_____
Last Name	First Name	CSU ID #
_____	(____) _____	(____) _____
Email Address	Phone Number (Home)	Phone Number (Cell)

This petition should only be completed by an independent student/spouse or parent(s) of a dependent student. Students needs to have verification completed, and be awarded before consideration. **2022-2023 petitions will be considered after May 1<sup>st</sup>, 2022.**

**The following documents are required to be submitted to our office before your petition will be reviewed. Do not submit your petition until you have all required documents.**

**Checklist:**

- This completed and signed form.**
- The appropriate 2022-2023 Verification Worksheet ([www.csuohio.edu/financial-aid/financial-aid-forms](http://www.csuohio.edu/financial-aid/financial-aid-forms)).**
- 2020 signed copy of your 1040 (Include Schedules 1, 2, 3, C, and K-1 if applicable), or IRS Tax Return Transcript(s) for Student and Spouse (if married) or Student and Parent(s) (if dependent), this must be submitted even if the IRS Data Retrieval Tool was used.**
- All 2020 W-2s issued to Student, Spouse (if married), and Parent(s) (if dependent).**
- Statement on school letterhead, indicating the out of pocket amount paid or to be paid and for whom in 2022-2023.**

Elementary/Secondary private school tuition: \$ \_\_\_\_\_ for the 2022-2023 year

Name(s) of child/children for whom tuition is being paid: \_\_\_\_\_

**Additional information or documentation may be requested by the Financial Aid Office.**

**Certification and Signatures**

I affirm that the data contained on this form and submitted with this form is true and complete to the best of my knowledge. Upon request, I will provide additional documentation to substantiate the information provided. If this Special Circumstance Petition involves a reduction of my earned income, I understand I may be required to provide documentation from the Internal Revenue Service of the actual income for the impacted tax year.

**\*Note: This form must be signed with a physical signature. Typed names or electronic signatures are not acceptable and will delay processing\***

\_\_\_\_\_  
 \*Student's Signature \_\_\_\_\_  
 Date

\_\_\_\_\_  
 \*Parent's Signature (If Dependent Student) \_\_\_\_\_  
 Date

**For Office Use Only**

Old EFC: \_\_\_\_\_ New EFC: \_\_\_\_\_ Current ISIR #: \_\_\_\_\_ New ISIR #: \_\_\_\_\_

New Additional Information (tuition paid): \_\_\_\_\_

- APPROVED**     
  **DENIED**     
  **WAIVED**     
  **NOT NEEDED**

FAO Staff: \_\_\_\_\_

Date: \_\_\_\_\_