



## University Research Council Meeting of September 29, 2022

**Attendees:** Meredith Bond, Chair  
Roman Kondratov (Ex-Officio Member)  
Benjamin Ward (Ex-Officio Member)

Valentin Börner	Roland Pourdavood
Maria Gibson	Antonie van den Bogert
Tatyana Guzman	Adam Voight
Thijs Heus	Wei Zhang
Meshack Owino	

**Absent/Excused:** Kevin O'Neill

Dr. Kondratov called the meeting to order at 11:00 a.m.

1. Approval of Agenda for the September 29, 2022 Meeting  
Approved and seconded as written
2. Approval of the Minutes of the March 18, 2022 Meeting  
Approved and seconded as written
3. Office of Research Updates
  - a. Research funding for 2022-2023
    - For the 2022-2023 award cycle, the Office of Research awarded:
      - 6 FRD awards
      - 12 FSI awards
      - 22 GSRA awards
      - 49 USRA awards
  - b. Graduate Tuition Program (GTP)
    - URC members should be encouraging their colleagues to apply for the Graduate Tuition Program
    - To date, the GTP has supported 19 students:
      - 11 students in the College of Arts and Sciences
      - 7 students in the Washkewicz College of Engineering
      - 1 student in the College of Education and Public Affairs

- c. Technology Transfer Office News
  - Jack Kraszewski, Director of the Technology Transfer Office, provided an overview of services available to faculty through his office.
  - All research related legal matters and contracts should be directed to the Technology Transfer Office.
  - The Technology Office will be able to assist faculty members with:
    - Approving early stage agreements: NDA's, MTA's, DUA's, MOU's
    - Reviewing and negotiating sponsored research and license agreements
    - Meeting to discuss commercializable technologies
    - Providing guidance through the invention disclosure and patenting process
  - UCR members should encourage their colleagues to apply for the TeCK Fund, a joint technology commercialization and startup fund co-managed by Cleveland State University and Kent State University. Letters of Intent are now being accepted for the opportunity to submit a full proposal. The deadline for awards is February 1, 2023.
4. Cayuse Request Form
  - Teri Kocevar presented the new Cayuse Request Form
  - The form was designed to alleviate some of the administrative burdens faculty face when submitting new grants
  - The form will automatically start the proposal submission process in Cayuse, and SPRS will notify faculty members as soon as all of the information has been entered and access has been granted to start editing the proposal
  - We will email the link for the new form to all URC members before the form is made publically available. URC members should send any comments or concerns about the form to Roman.
5. College Realignment and URC Representation
  - The URC bylaws will need to be updated
  - The Office of Research will need to look into how to handle representation on the URC due to the realignment of colleges. There are a lot of factors to take into consideration when determining representation.
  - The revised bylaws will need to go through the formal approval process, which will take some time. Therefore, all current URC members' terms have been extended through the 2022-2023 school year.
6. Internal Awards
  - The Office of Research would like input from URC members for revisions to internal awards
  - This is an ongoing discussion, and will be continued during future URC meetings in the fall
  - URC members are encouraged to send suggestions to Roman in regards to increasing visibility and competition for awards
7. Agenda for the Next Meeting
  - a. New Business
    - No new business was discussed

Meeting adjourned at 12:30 p.m.